

Steps to Become a “Trained Person”

Training requirements for operators of small drinking water systems serving designated facilities

Trained Person Requirements:

Ontario Regulation 170/03 requires persons operating the following types of systems to be a “trained person”:

- a small non-municipal non-residential serving a designated facility
- a small municipal non-residential serving a designated facility
- a non-municipal seasonal residential serving a designated facility.

Definition of a “Trained Person”:

A “trained person” is an individual who has successfully completed a course approved by the Ministry of the Environment related to the operation and routine maintenance of drinking water systems within the past 36 months. Records of the training must be maintained to verify “trained person” status. An individual who holds a drinking water operator’s certificate under Ontario Regulation 128/04 (for example a water treatment or water distribution and supply certificate) is also considered to be a “trained person”. A “trained person” must complete training every 36 months to maintain this designation.

Approved Course:

- *Operation of Small Drinking Water Systems* (correspondence course) – Walkerton Clean Water Centre www.wcwc.ca.

To maintain your “trained person” status after you have completed the *Operation of Small Drinking Water Systems* correspondence course you may complete any course which has received “Ministry of the Environment Director Approval”. The course (or courses) must be at least 18 hours in duration (1.8 Continuing Education Units). To view the approved list visit www.owwco.ca.

1 Complete “*Operation of Small Drinking Water Systems*” correspondence course from the Walkerton Clean Water Centre at www.wcwc.ca or at 1-866-515-0550.

2 Keep the course certificate in your records for verification purposes.

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Trained Person

To remain a “Trained Person” you must complete 18 hours of training from the list of approved courses every three years. For more information on approved courses contact the Ontario Water Wastewater Certification Office (OWWCO) at www.owwco.ca or at 416-231-2100.